

FORM **SSV-3**  
(9-12-2019)**SURVEY OF SEXUAL VICTIMIZATION, 2018****Local Jail Jurisdictions  
Summary Form**

U.S. DEPARTMENT OF JUSTICE  
BUREAU OF JUSTICE STATISTICS  
AND ACTING AS COLLECTION AGENT  
U.S. DEPT. OF COMMERCE  
U.S. CENSUS BUREAU

**DATA SUPPLIED BY**

Name		Title		
<b>OFFICIAL ADDRESS</b>	Number and street or P.O. Box/Route Number		City	State
<b>TELEPHONE</b>	Area code	Number	<b>FAX NUMBER</b>	Area Code
<b>E-MAIL ADDRESS</b>				

(Please correct any error in name, mailing address, and ZIP Code)

**What facilities are included in this data collection?**

All confinement facilities usually operated by a local law enforcement agency that are intended for adults but sometimes hold juveniles.

- INCLUDE all jails and city/county correctional centers that hold inmates beyond arraignment. Report on ALL inmates, including those held in separate holding or lockup areas within your facility.
- INCLUDE multi-jurisdictional facilities (e.g., regional jails).
- INCLUDE special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- EXCLUDE privately-operated jails. (These facilities will be contacted directly for data on sexual victimization.)**

**What inmates and incidents are included in this data collection?**

Inmates under your custody between January 1, 2018, and December 31, 2018.

- INCLUDE incidents involving inmates under the authority, custody, or care of your confinement or community-based facilities or staff.
- EXCLUDE inmates held in other jurisdictions.**

**Reporting instructions:**

- Please complete the entire SSV-3 Form.
- If the answer to a question is "not available" or "unknown," write "DK" (do not know) in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- Section I: when exact numeric answers are not available, provide estimates and mark (X) the box beside each figure.
- Sections II, III, and IV: if the answer to a question is "none" or "zero," write "0" or mark the box (X) provided.

**Substantiated incidents of sexual violence:**

- Please complete an Incident Form (Adult, SSV-IA) for each substantiated incident of sexual victimization.

**Returning forms:**

- If you need assistance, please call **Greta Clark** at the **U.S. Census Bureau** toll-free at **1-888-369-3613**, option 2, or e-mail **govs.ssv@census.gov**
- Please return your completed summary and substantiated incident forms by November 8, 2019.**
- You may complete these forms online (see enclosed instructions). Or if you prefer, you may return these forms by mail or fax.**
- MAIL TO:** U.S. Census Bureau, P.O. Box 5000, Jeffersonville, IN 47199-5000
- FAX (TOLL FREE): 1-888-262-3974**

**Burden Statement**

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 30 minutes per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.



**3. Does your local jail jurisdiction record allegations of inmate-on-inmate **NONCONSENSUAL SEXUAL ACTS**? (See definitions on page 2.)**

01  Yes → **a. Do you record all reported occurrences, or only substantiated ones?**

01  All

02  Substantiated only

**b. Do you record attempted **NONCONSENSUAL SEXUAL ACTS** or only completed ones?**

01  Both attempted and completed

02  Completed only

02  No → Please provide the definition used by your local jail jurisdiction for inmate-on-inmate **NONCONSENSUAL SEXUAL ACTS** in the space below. Use that definition to complete Items 4 and 5.

**6. Does your local jail jurisdiction record allegations of inmate-on-inmate **ABUSIVE SEXUAL CONTACT**? (See definitions on page 2.)**

01  Yes → **Can these be counted separately from allegations of **NONCONSENSUAL SEXUAL ACTS**?**

01  Yes

02  No → **Skip to Item 9.**

02  No → Please provide an explanation in the space below and then skip to Item 9.

**4. Between January 1, 2018, and December 31, 2018, how many allegations of inmate-on-inmate **NONCONSENSUAL SEXUAL ACTS** were reported?**

**Number reported** .....  None

- If an allegation involved multiple victimizations, count only once.
- Exclude any allegations that were reported as consensual.

**5. Of the allegations reported in Item 4, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)**

**a. Substantiated** .....  None

- The event was investigated and determined to have occurred, based on a preponderance of the evidence (28 C.F.R. §115.72).

**b. Unsubstantiated** .....  None

- The investigation concluded that evidence was insufficient to determine whether or not the event occurred.

**c. Unfounded** .....  None

- The investigation determined that the event did NOT occur.

**d. Investigation ongoing** .....  None

- Evidence is still being gathered, processed or evaluated, and a final determination has not yet been made.

**e. TOTAL** (Sum of Items 5a through 5d) .....  None

- The total should equal the number reported in Item 4.

**7. Between January 1, 2018, and December 31, 2018, how many allegations of inmate-on-inmate **ABUSIVE SEXUAL CONTACT** were reported?**

**Number reported** .....  None

- If an allegation involved multiple victimizations, count only once.
- Exclude any allegations that were reported as consensual.

**8. Of the allegations reported in Item 7, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)**

**a. Substantiated** .....  None

**b. Unsubstantiated** .....  None

**c. Unfounded** .....  None

**d. Investigation ongoing** .....  None

**e. TOTAL** (Sum of Items 8a through 8d) .....  None

- The total should equal the number reported in Item 7.

**9. Does your local jail jurisdiction record allegations of inmate-on-inmate SEXUAL HARASSMENT? (See definitions on page 2.)**

01  Yes → **Do you record all reported allegations or only substantiated ones?**

01  All

02  Substantiated only

02  No → Please provide an explanation in the space below and then skip to Section III.

**Section III – STAFF-ON-INMATE SEXUAL ABUSE**

**DEFINITIONS**

The survey utilizes the definition of “sexual abuse” by a staff member, contractor or volunteer as provided by 28 C.F.R. §115.6 in the *National Standards to Prevent, Detect, and Respond to Prison Rape* (under the Prison Rape Elimination Act of 2003). For purposes of SSV, sexual abuse is disaggregated into two categories of staff-on-inmate sexual abuse. These categories are:

**STAFF SEXUAL MISCONDUCT**

Any behavior or act of a sexual nature directed toward an inmate by an employee, volunteer, contractor, official visitor or other agency representative (exclude family, friends or other visitors).

Sexual relationships of a romantic nature between staff and inmates are included in this definition. Consensual or nonconsensual sexual acts include—

- Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks that is unrelated to official duties or with the intent to abuse, arouse, or gratify sexual desire;

**OR**

- Completed, attempted, threatened, or requested sexual acts;

**OR**

- Occurrences of indecent exposure, invasion of privacy, or staff voyeurism for reasons unrelated to official duties or for sexual gratification.

**STAFF SEXUAL HARASSMENT**

Repeated verbal comments or gestures of a sexual nature to an inmate by an employee, volunteer, contractor, official visitor, or other agency representative (exclude family, friends, or other visitors). Include—

- Demeaning references to gender; or sexually suggestive or derogatory comments about body or clothing;

**OR**

- Repeated profane or obscene language or gestures.

**10. Between January 1, 2018, and December 31, 2018, how many allegations of inmate-on-inmate SEXUAL HARASSMENT were reported?**

**Number reported** .....  None

- If an allegation involved multiple victims or inmate perpetrators, count only once.
- Exclude any allegations that were reported as consensual.

**11. Of the allegations reported in Item 10, how many were—**

**a. Substantiated** .....  None

**b. Unsubstantiated** .....  None

**c. Unfounded** .....  None

**d. Investigation ongoing** .....  None

**e. TOTAL** Sum of Items 11a through 11d) .....  None

- The total should equal the number reported in Item 10.

**12. Does your local jail jurisdiction record allegations of STAFF SEXUAL MISCONDUCT?**  
(See definitions on page 4.)

01  Yes → **Do you record all reported occurrences, or only substantiated ones?**

01  All

02  Substantiated only

02  No → Please provide an explanation in the space below and then skip to Item 15.

[Redacted space for explanation]

**13. Between January 1, 2018, and December 31, 2018, how many allegations of STAFF SEXUAL MISCONDUCT were reported?**

**Number reported** .....   None

- If an allegation involved multiple victimizations, or staff, count only once.

**14. Of the allegations reported in Item 13, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)**

**a. Substantiated** .....   None

**b. Unsubstantiated** .....   None

**c. Unfounded** .....   None

**d. Investigation ongoing** .....   None

**e. TOTAL** (Sum of Items 14a through 14d) .....   None

- The total should equal the number reported in Item 13.

**15. Does your local jail jurisdiction record allegations of STAFF SEXUAL HARASSMENT?**  
(See definitions on page 4.)

01  Yes → **Can these allegations be counted separately from allegations of STAFF SEXUAL MISCONDUCT?**

01  Yes

02  No → *Skip to Item 18.*

02  No → Please provide an explanation in the space below and then skip to Item 18.

[Redacted space for explanation]

**16. Between January 1, 2018, and December 31, 2018, how many allegations of STAFF SEXUAL HARASSMENT were reported?**

**Number reported** .....   None

- If an allegation involved multiple victims or staff, count only once.

**17. Of the allegations reported in Item 16, how many were — (Please contact the agency or office responsible for investigating allegations of sexual victimization in order to fully complete this form.)**

**a. Substantiated** .....   None

**b. Unsubstantiated** .....   None

**c. Unfounded** .....   None

**d. Investigation ongoing** .....   None

**e. TOTAL** (Sum of Items 17a through 17d) .....   None

- The number should equal the number reported in Item 16.

**Section IV – TOTAL SUBSTANTIATED  
INCIDENTS OF SEXUAL VICTIMIZATION****NOTES**

**18. What is the total number of substantiated incidents reported in Items 5a, 8a, 11a, 14a, and 17a?**

**Total substantiated incidents** .....   None

→ **Please complete a Substantiated Incident Form (Adult, SSV-IA) for each substantiated incident of sexual victimization.**